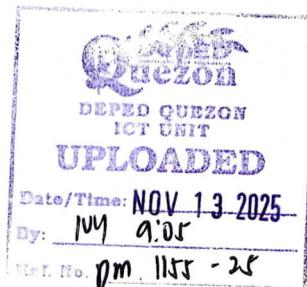




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



11 November 2025

DIVISION MEMORANDUM

DM No. 1155, s. 2025

**ASSIGNMENT OF NEW SCHOOLS DIVISION RESEARCH
COMMITTEE (SDRC) CHAIRPERSON**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Head in Charge of Research (SHIRD)
School and District Research Committee Members
Researchers
All Others Concerned

1. With reference to Office Memorandum No. 237, s. 2025 titled "Assignment of Assistant Schools Division Superintendents," this Office, through the School Governance and Operations Division – Planning and Research Section (SGOD-PAR), hereby announces the **Assignment of New Schools Division Research Committee (SDRC) Chairperson:**

ARIS S. BARRAGO, PhD

OIC-Assistant Schools Division Superintendent
SDRC Chairperson

2. The new SDRC Chairperson shall perform the duties stipulated in DO 16, s. 2017 (Research Management Guidelines).
3. For wide dissemination to all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

sgod-par/mbmt/11/11/2025

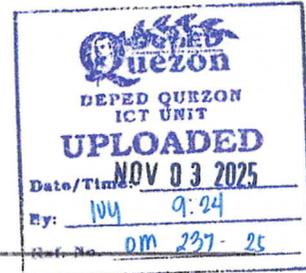
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Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



03 November 2025

OFFICE MEMORANDUM
 OM No. 237, s. 2025

ASSIGNMENT OF ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS

To: Assistant Schools Division Superintendents
 Division Chiefs
 Section/ Unit Heads
 Public Schhols District Supervisors
 Education Program Supervisors
 Elementary and Secondary School Heads
 All Others Concerned

This is to inform the SDO personnel and schools/ districts of the assigned section/unit and areas of the Assistant Schools Division Superintendents effective November 03, 2025 to wit:

ASDS / OIC- Office of the ASDS	ASSIGNMENT
<p>Roselyn Q. Golfo PhD Assistant Schools Division Superintendent</p>	<ul style="list-style-type: none"> ➤ Office of the Schools Division Superintendents (OSDS) ➤ -Admin, Personnel, Records, Supply, Procurement, Cash, Accounting, Budget, Legal, and ICT Section ➤ Human Resource Management Personnel Selection Board (HRMP SB) Chairman ➤ Bids and Awards Committee (BAC) Vice- Chairman ➤ Performance Management Team (PMT) Co- Chairman ➤ Program on Awards and Incentives for Service Excellence (PRAISE) Co-Chairman ➤ Program To Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Co-Chairman ➤ 4th Congressional District <ul style="list-style-type: none"> - NOSI/ NOSA - ERF - Form 6 and Form 7

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Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

	<ul style="list-style-type: none"> - Travel Orders (including Itinerary and Certificate of Travel Completed-Field) - Return indorsements to field (without action or for compliance) - Special Order (Service Credits, Return to Duty, Change of Name) - Other Issuances
<p>Aris S. Barrago PhD Principal IV OIC- Office of the Assistant Schools Division Superintendent</p>	<ul style="list-style-type: none"> ➤ Schools Governance and Operations Division (SGOD) ➤ Performance Management Team (PMT) Chairman ➤ Program on Awards and Incentives for Service Excellence (PRAISE) Co-Chairman ➤ Program To Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Co-Chairman ➤ Bids and Awards Committee (BAC) Member ➤ Quality Management System (QMS) ➤ In charge of Legal matters ➤ 3rd Congressional District <ul style="list-style-type: none"> - NOSI / NOSA - ERF - Form 6 and Form 7 ➤ Travel Orders (including Itinerary and Certificate of Travel Completed-Field) ➤ Return indorsements to field (without action or for compliance) ➤ Special Order (Service Credits, Return to Duty, Change of Name) ➤ Other Issuances
<p>Lorena S. WalangsumbatEdD Chief Education Supervisor OIC- Office of the Assistant Schools Division Superintendent</p>	<ul style="list-style-type: none"> ➤ Curriculum Implementation Division (CID) ➤ Bids and Awards Committee (BAC) Chairman ➤ Performance Management Team (PMT) Member ➤ Program on Awards and Incentives for Service Excellence (PRAISE) Co-Chairman ➤ Program To Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Co-Chairman ➤ Special Education Fund concerns (SEF) ➤ 1st and 2nd Congressional Districts <ul style="list-style-type: none"> -NOSI / NOSA - ERF - Form 6 and Form 7 ➤ Travel Orders (including Itinerary and Certificate of Travel Completed-Field)

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	<ul style="list-style-type: none">➤ Return indorsements to field (without action or for compliance)➤ Special Order (Service Credits, Return to Duty, Change of Name)➤ Other Issuances
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For your information and guidance.


ROMMEL G. BAUTISTA, CESO V
Schools Division Superintendent

Osdslsw11/03/2025

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